



Instructions For	Neutrophilic Segmentation
When to Ship	Monday-Thursday
Observed Holidays <i>*Do not ship the day before an observed holiday</i>	New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and following day, Christmas Day.
Notes for this test	Upon receiving the kit, remove lid and place Styrofoam container into the freezer. Do not remove the ice pack.

Kit Contents	
1 Requisition Form	1 Shipping Box
1 Instruction Sheet	1 Biohazard Bag
1 Lavender Top Tube	1 Styrofoam Container
1 Icepack	1 UPS Lab Pak

Collection Instructions

- Draw one full lavender top tube, inverting several times.
- Label the sample with patient name and date of collection.
- Complete the enclosed requisition form, include payment (if required).

Shipping Instructions

- Place the lavender tube in the biohazard bag.
- Place the requisition and questionnaire in the outside pocket of the biohazard bag.
- Place the biohazard bag next to the frozen ice pack in the Styrofoam container.
- Place the Styrofoam container in the cardboard shipping box.
- Place the shipping box in the UPS lab pak and seal securely
- Place return shipping label with barcode on outside of UPS lab pak.
- Save return receipt with the tracking number for your records.
- Call UPS toll free at 1.800.742.5877 for a pickup or for the nearest drop location. UPS will only pick up on weekdays.
- When calling for UPS pickup, request "ON CALL AIR" only. DO NOT request a one-time pickup. Meridian Valley Lab pays for "ON CALL AIR" only. UPS expects the patient to pay for a one-time pickup.